

DEPARTMENT OF MOTOR VEHICLES
 Agency of Transportation

 120 State Street
 Montpelier, Vermont 05603-0001
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dmv.vermont.gov
DEALER INFORMATION

APPLICATION TYPE <i>(check one box only)</i>		TERM:	TYPE OF ORGANIZATION:
<input type="checkbox"/> New Dealer Application <input type="checkbox"/> Name Change <input type="checkbox"/> Dealer Renewal <input type="checkbox"/> Second Location <input type="checkbox"/> Location Change <input type="checkbox"/> Other _____		<input type="checkbox"/> One Year <input type="checkbox"/> Two Year (Registration Fee Multiplied by (2) Two) <i>*Finance, Auction, Snowmobile, Motorboat and ATV are not eligible for 2 year renewal.*</i>	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation

DEALER TYPE <i>(Check the type(s) of dealership registration applied/reapplied for)</i>	
<input type="checkbox"/> All-Terrain Vehicle (ATV) <input type="checkbox"/> Auction (ACD) <input type="checkbox"/> Farm Equipment (DLF) <input type="checkbox"/> Finance Car (FCD) <input type="checkbox"/> Highway Building Equipment (DLH) <input type="checkbox"/> Motorboat (MBD)	<input type="checkbox"/> Motorcycle/Motor-Driven Cycle (DLM) <input type="checkbox"/> New Car (NCD) <input type="checkbox"/> Snowmobile (SMD) <input type="checkbox"/> Trailer (DLT) <input type="checkbox"/> Used Car (UCD)

LEGAL NAME OF DEALERSHIP	STREET SIGN NAME OF DEALERSHIP

PHONE NO.	FEDERAL ID #

PHYSICAL LOCATION	CITY:	STATE:	ZIP:

MAILING ADDRESS <i>(if different than physical)</i>	CITY	STATE	ZIP

TITLE	RECORD KEEPER	EMAIL ADDRESS

TYPE OF DEALER REGISTRATION	REGISTRATION FEE	INITIAL # OF PLATES ISSUED	FEE FOR EACH ADDITIONAL PLATE	TOTAL # OF PLATES NEEDED	FEE SUB-TOTAL
All-Terrain Vehicle	\$62.00	1	\$6.00		
Auction	\$503.00	3	\$55.00		
Farm Equipment	\$78.00	2	\$12.00		
Finance Car	\$503.00	3	\$55.00		
Highway Building Equipment	\$123.00	2	\$30.00		
Motorboat	\$42.00	1	\$12.00		
Motorcycle /Motor-Driven Cycle	\$62.00	3	\$10.00		
New Car	\$503.00	3	\$55.00		
Snowmobile	\$55.00	1	\$6.00		
Trailer	\$123.00	3	\$10.00		
Used Car	\$503.00	3	\$55.00		
<i>Renewal Fee For 2 years is Registration Fee Multiplied by (2) Two~</i>				TOTAL	

1. According to the volume of the dealer's sales in the prior year or, in the case of an initial registration, according to the dealer's reasonable estimate of expected sales, as follows:

a. Under 20 sales: 0 additional plates.	b. 20-49 sales: 1 additional plate.
c. 50-99 sales: up to 5 additional plates.	d. 100-249 sales: up to 12 additional plates.
e. 250-499 sales: up to 17 additional plates.	f. 500-749 sales: up to 27 additional plates.
g. 750-999 sales: up to 37 additional plates.	h. 1,000-1,499 sales: up to 47 additional plates.
i. 1,500 or more: up to 57 additional plates.	
2. If the issuance of additional plates is authorized up to two plates shall be provided free of charge, and the Commissioner shall collect \$40.00 for each additional plate thereafter.
Bonding Information: New and Used Car Dealers are annually required to provide a surety bond, letter of credit or certificate of deposit. Refer to the bond information below to determine the amount required and attach item obtained to this application.

Use the following scale based on annual car/truck sales to determine the amount of the bond, letter of credit or certificate of deposit required to be posted before issuance of license or renewal.

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|--------------------------------|-------------------------------|
| 1. New applicant \$35,000. | 4. 101-250 vehicles \$30,000. |
| 2. Under 25 vehicles \$20,000. | 5. 251 or more \$35,000. |
| 3. 25-100 vehicles \$25,000. | |

ALL QUESTIONS MUST BE ANSWERED. Please include proof of insurance as provided in 23 VSA § 800.

	Name	License #	Position/Title	Date of Birth
1. If a partnership/corporation, list the complete name(s) of all partners/corporate officers and their dates of birth. Use attachment if necessary. If an individual owns the business, print complete name and date of birth. Include driver license number for all listed.				
2. Are you a dealer in new or used cars? <input type="checkbox"/> New <input type="checkbox"/> Used				
3. Is your primary activity the business of buying, selling or exchanging such vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No				
4. New Dealers Only; Do you hold a written contract with a manufacturer/ distributor giving, selling rights on new vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes indicate with whom below:				
Name:		Address:		
Make(s) of vehicle(s) handled:				
5. New and Used Car Dealers who do not own their building(s) are required to provide a copy of their lease which must be valid throughout the registration year. Do you own or lease the structure? <input type="checkbox"/> Lease <input type="checkbox"/> Own If leased ATTACH COPY OF THE LEASE.				
6. Does your building have at least 1,200 square feet and is it used primarily for the business of the dealership? <input type="checkbox"/> Yes <input type="checkbox"/> No (Exemption: Snowmobile, ATV, Boats, Auction & Finance Dealers)				
7. As a dealer, have you or has any other person listed in Question #1 ever been convicted of a violation of dealer's laws or regulations in this or any other jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No				
8. Are there any unsatisfied judgments against you or anyone listed in Question #1 arising out of violations of consumer protections laws in this or any other jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No				
9. Have you or your associates as listed in Question #1 been connected in any way with a dealership, the appointment or registration of which, has been suspended, revoked or refused? <input type="checkbox"/> Yes <input type="checkbox"/> No				
10. Under what name is your business registered with the Secretary of State's Office?				
11. What is your Vermont Tax Number?				
12. Are you in good standing with the Department of Labor with respect to, or in full compliance with contributions to the unemployment compensation fund, 21.VSA §1378? <input type="checkbox"/> Yes <input type="checkbox"/> No				
13. Have you established a place of business/agency in any other town? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, where:				
14. Are you in good standing with respect to, or in full compliance, with a plan approved by the Commissioner of Taxes to pay any and all taxes due to the State of Vermont as of the date of this application? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, the license, certification or registration for which you are applying cannot be issued. A. Arrange with the Vermont Department of Taxes to bring you into good standing with the Commissioner of Taxes by contacting the Director of Operations, Vermont Department of Taxes, Montpelier VT 05602 Telephone (802) 828-2518. B. Seek a determination, through a hearing process, that immediate payment of taxes due and payable would impose upon you and unreasonable hardship. You may request a hearing by contacting the AOT Policy & Hearing Section, Drawer 33, National Life Records Building Montpelier, VT 05633-5001. Telephone (802) 828-2016.				
15. Are you in good standing with respect to, or in full compliance with a plan to pay any and all child support payable under a support order as of the date of this application? If you are not in good standing with child support, the license, certification, or registration for which you are applying cannot be issued. <input type="checkbox"/> Yes <input type="checkbox"/> No				
16. Are you in full compliance with local zoning regulations or have you obtained approval from a similar local authority to operate this dealer business at the requested location? <input type="checkbox"/> Yes <input type="checkbox"/> No				
17. As a dealer, you are required to provide and maintain your schedule of operations. In the space below, list your business hours and days during which you will be operating if your application is approved. Use attachment if necessary. Note: Must be open 146 days a year. Six (6) hours per day with a minimum of four (4) hours. between 6 am – 6 pm. <input type="checkbox"/> Yes <input type="checkbox"/> No				

Dealer bonds are required to remain in effect for the dealer registration year and 1 year thereafter.

I, the undersigned, declare that I am the owner herein described and hereby apply for registration. I certify that the statements on this application are true and correct to the best of my knowledge. This declaration is made under penalties of 23 VSA § 202 & 203.

Signature	Print Name	Date
Name of Firm/Business		
Inspector Signature	Print Name	Date

DMV Official Use Only-DO NOT COMPLETE this section

License No./PID:	Check No.:	Date Issued:
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